

Use of Delegated Powers Summary Document

Date created: 08/06/2023

Officer Title	Responsible Committee	Form No.	Date Issued / Signed by CEX	Subject	Date Reported in Members' News	Reason for Use of Delegated Powers	Financial Implications	Source of Funding
Head of Digital & Service Transformation	S&R	618	26/05/2022	Discretionary Council Tax Energy Rebate Payment Scheme	27/06/2022	Committee timings: Approve launch of Government's discretionary council tax payments scheme for those in Bands E-H given tight timescales to allocate funds.	£188,250	Government: Council Tax Energy rebate Payment (Discretionary Fund).
Head of Property & Regeneration	S&R	619	11/08/2022	Upper Mill and Horse Pond works	08/12/2022	Repair works to Upper Mill and Horse Pond and emergency sinkhole works. Delegated as significant savings were achievable as the contractor was already on site.	£130,000	EEBC: Capital receipts reserve.
Head of Place Development	LPP	620	11/08/2022	Elmbridge Borough Council Draft Local Plan Regulation 19 Consultation	08/12/2022	Committee timings: To submit EEBC's final response on Elmbridge Borough Council's Draft Local Plan Consultation before the deadline.	£0	N/A
Head of Policy & Corporate Resources	C&W	621	18/08/2022	GLL fee increase to mitigate the rising utility costs	19/08/2022	Committee timings: To authorise GLL to increase their leisure centre fees promptly in response to rapidly increasing energy costs.	£0	N/A
Head of Housing & Community	C&W	622	25/08/2022	Consultation on the changes to flexi support housing grant calculation	26/08/2022	Committee timings: To submit EEBC's response to the Homelessness Prevention Grant before the deadline.	£0	N/A
Head of Property & Regeneration	S&R	623	28/09/2022	Energy contract	30/09/2022	Urgent approval to enter into a contract with an energy supplier (Half hourly metered sites). Quick turnaround times, from quote to contractor signature, are necessary in this sector to secure quoted energy prices, which are only held for a day.	£436,789	Revenue Budget.
Head of Digital & Service Transformation	S&R	624	05/10/2022	2023-2024 Surrey business rates pool	07/10/2022	Short deadline set by Surrey County Council for a response on whether EEBC would like to join the 2023/2024 Surrey business rates pool.	£150,000	Financial implications reflect projected additional retained business rates income for EEBC.
		625		N/A Form Cancelled				
Head of Finance	A&S	626	02/11/2022	Appointment of External Auditor	02/11/2022	Committee timings: the PSAA deadline to accept its recommended appointment fell before the next committee meeting.	To be confirmed by Public Sector Audit Appointments, but estimated at £191k per annum.	Revenue Budget.
Head of Housing & Community	LPP	627	01/11/2022	Taxi licensing revocation	02/11/2022	Committee timings: urgent decision required regarding revoking a taxi license in the interests of public safety.	£0	N/A
Head of Place Development	S&R	628	10/11/2022	The building safety regulations 2023 charging	11/11/2022	Committee timings: Respond to Department for Levelling Up, Housing & Communities consultation on proposed Building Safety (Fees and Charges).	£0	N/A
Head of Operational Services	E&SC	629	10/11/2022	Operation of Sunday car boot sales in Hook Road Car Park	11/11/2022	Short lead in time for proposed car boot sale pilot at Hook Road Car Park.	Projected implications: £800-£1000 per week income for EEBC, for each week an event is held.	N/A
Head of Property & Regeneration	S&R	630	15/12/2022	Energy contracts	23/12/2022	Urgent approval to enter into a contract with an energy supplier (Non half hourly sites). Quick turnaround times, from quote to contractor signature, are necessary in this sector to secure quoted energy prices, which are only held for a day.	£31,022	* Based on estimated annual spend, divided by 12 (months), then multiplied by the 3 (month period). * Revenue Budget.
		631		N/A Form Cancelled				
Head of Place Development	LPP	632	28/02/2023	EEBC response to Royal Borough of Kingston Draft Local Plan	01/03/2023	Committee timings: To submit EEBC's response to Kingston's Draft Local Plan Consultation before the deadline.	£0	N/A
Head of Place Development	LPP	633	28/02/2023	EEBC response to reforms to national planning policy	01/03/2023	Committee timings: To submit EEBC's response to Levelling-up and Regeneration Bill: Reforms to National Planning Policy Consultation before the deadline.	£0	N/A
Head of Operational Services	S&R	634	20/03/2023	Playground at Bourne Hall: use of Section 106 funds	20/03/2023	N/A approved by committee following completion of delegation form.	N/A	N/A
Head of Property & Regeneration	S&R	635	20/03/2023	Energy contract	22/03/2023	Urgent approval to enter into a contract with an energy supplier (hourly and non-hourly). Quick turnaround times, from quote to contractor signature, are necessary in this sector to secure quoted energy prices, which are only held for a day.	£1,011,432	Estimated total contract value. Revenue Budget
Head of Property & Regeneration	S&R	636	30/03/2023	Additional capital budget for Playhouse	31/03/2023	Provision in the Financial Regulations (Constitution) for delegated authority of up to £50,000 for additional capital budget. Replacement of seating and carpets.	£33,000	Property maintenance reserve.
Head of Finance	S&R	637	20/04/2023	To agree the Worldpay contract proposal	20/04/2023	To enter into a contract with Worldpay and secure significant savings by not delaying.	£284,000	Revenue Budget

Director of Environment, Housing & Regeneration	S&R	638	20/04/2023	Town Hall relocation feasibility funding	20/04/2023	Authority delegated for progressing the feasibility of the Town Hall relocation at 14 February 2023 Full Council Meeting.	£50,000	Property Income Equalisation Reserve.
Head of Place Development	LPP	639	26/04/2023	Planning fees consultation	26/04/2023	Committee timings: To submit EEBC's response to Department for Levelling Up, Housing and Communities' Increasing planning fees and performance: technical consultation before the deadline.	£0	N/A
Head of Place Development	Planning	640	23/05/2023	TPO - 8 Grafton Road	24/05/2023	Committee timings: To approve the TPO within deadlines.	£0	N/A
Head of Place Development	Planning	641	23/05/2023	TPO - 44 Longdown Lane	24/05/2023	Committee timings: To approve the TPO within deadlines.	£0	N/A